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## Board of County Commissioners Agenda Request 4

**Date of Meeting:** November 8, 2005**Date Submitted:** November 2, 2005

**To:** Honorable Chairman and Members of the Board  
**From:** Parwez Alam, County Administrator  
Alan Rosenzweig, Director, Office of Management and Budget  
**Subject:** Authorization to Carry Forward FY 2004/05 Appropriations and Additional Capital  
Project Appropriation Requests

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**Statement of Issue:**

This agenda item requests Board authorization to carry forward FY 2004/05 appropriations into the FY 2005/06 budget in order to provide continued funding for the completion of FY 2004/05 projects, and to pay outstanding invoices incurred during FY 2004/05. This agenda item also requests Board approval of the associated resolution and budget amendment (Attachment #1).

**Background:**

In order to authorize the carrying forward of a previous fiscal year's budget appropriation, the Office of Management and Budget (OMB) works with program managers to determine which projects have not been completed by the end of the fiscal year and identifies invoices that haven't been received for payment by the end of the same fiscal year. The funds are then carried forward in order to complete these projects and make appropriate payments.

**Analysis:**

Attachment #1 shows the *FY 2004/05 Carry Forward Accounts*, which is a listing of incomplete projects and unpaid items with the corresponding funding amounts requested to be carried forward into FY 2005/06. This listing is organized by functional area: operating, grants, and capital projects. These funds will be added to the FY 2005/06 adopted budget for the sole purpose of completing the projects for which the funds were originally appropriated in FY 2004/05 with the following four exceptions.

1. **Additional EMS Ambulance and Cardiac Monitoring Equipment:** During the FY06 budget process, the Board approved the staffing and additional vehicle to operate one new ambulance for a 24 hr/7 day a week schedule. In reviewing call volumes, EMS has determined that actual deployment of the additional staff will be utilized on shorter shifts thereby requiring an additional ambulance and associated equipment. In addition, in order to obtain a license, each ambulance must be equipped with cardiac monitoring equipment. As vehicles of the fleet originally purchased from Tallahassee Memorial Hospital are replaced, the new vehicles require cardiac monitoring equipment. EMS is requesting the carry forward of \$227,000 in FY05 EMS fund balance into the FY06 budget for the purchase of an additional vehicle and cardiac monitoring equipment for all new vehicles. Funding for this request is available in the EMS fund.
2. **Bannerman Road (from Thomasville to Meridian) Project:** This project will require additional funding to cover increased construction costs and the purchase of additional right of way. The remaining project balance of the Chaires Crossing (US27 to US90) and Old Bainbridge Phase 1 projects will be utilized for this purpose. Due to stormwater constraints, the Chaires Crossing

project scope was narrowed after installing traffic controls and resurfacing. The Old Bainbridge project will not continue due to the need for stormwater improvements and environmental constraints. A total of \$1,152,157 will be carried forward from Chaires Crossing and Old Bainbridge to accommodate the additional Bannerman Road costs.

3. North Monroe Street Turn Lane: This adjustment transfers the remaining Capital Circle SW Improvements project balance of \$420,220 to the North Monroe Street Turn Lane project. The Turn Lane project costs increased as a result of rising construction costs. The funding for this project is impact fee fund balances.
4. Heavy Equipment Landfill: Fleet Management has identified a need to accelerate the purchase of two pieces of equipment originally scheduled to take place in FY07.

**Options:**

1. Approve carry forwards of FY 2004/05 appropriation to the FY 2005/06 budget and approve associated resolution and budget amendment.
2. Do not approve carry forwards of FY 2004/05 appropriation to the FY 2005/06 budget.
3. Board direction.

**Recommendation:**

Option #1

**Attachment:**

1. Resolution and Budget Amendment for FY 2004/05 Carry Forward Accounts

